

**ST. LUKE'S COLLEGE
SIOUX CITY, IOWA**

WORKSTUDY APPLICATION

By completing this application it does not guarantee you will receive work-study! A Free Application for Federal Student Aid (FAFSA) must be completed. (Work-study eligibility is determined by the FAFSA).

PLEASE PRINT:

Date _____ Student Name _____

Permanent Address _____

Phone Number _____

Previous Work Experience:

Position	Employer	Dates	Responsibilities

GPA _____ Grade Level _____

Approximate hours per week you can work? (estimate) _____

Will you have another job? _____ Can you type? _____

Are you computer literate? (Word, Excel, MS Office) _____

Do you have cash register experience? _____

Other skills:

Do not write below this line



Position _____ Pay _____ Total Award _____

Supervisor _____

Job Descriptions

The following job descriptions include only general duties and apply to jobs in departments associated with St. Luke's College, 2800 Pierce Street, Sioux City, IA 51104.

Library/Bookstore Assistant (minimum wage)

Assist patrons with use of library materials, checking materials in and out, shelving returned items, checking returned material for damage, light cleaning of area and other duties as assigned. Knowledge of the NLM Classification System helpful, but not required. Assist in operation of the Bookstore when needed, operate cash register, shelve and mark items, light cleaning of Bookstore, assist in book buy back and other duties as assigned. Cash register experience helpful but is not required. Candidate must be available weekends and occasionally during the summer.

Supervisor: **Nancy Zubrod**

Skills Lab Assistant (minimum wage)

Monitor use of lab equipment and programs, document damage, order supplies, prepare supplies for use in critical care lab, assist supervisor with preparation of CAI program guides, assist other students on procedures, and other duties as assigned. Candidate must be available during the summer as needed. Hours will vary. Upper-class student is preferred.

Supervisor: **Molly Hunter**

After reading the job descriptions, please indicate below your choice.

_____ Library/Bookstore Assistant

_____ Skills Lab Assistant

*****Explain why you feel you would be the best person for this position. Include work experience, skills, and attitude toward work.**

Please return application to the following address:

**St. Luke's College
2800 Pierce Street, Suite 410
Sioux City, IA 51104
Attn: Michelle Fitch**

Once the application is received by Student Services it will be forwarded to the appropriate supervisor for review. At that time, you may be contacted for an interview. The Financial Aid Office will notify you of a job assignment.

Please contact St. Luke's College at (712) 279-3503 should you have any questions.