

Weather and Cancellation of Classes

Cancellation of Class and College Closing Due to Weather Policy

Each weather event is unique. Although the college will make every attempt to be consistent, special circumstances might require some variations in the decisions and procedures described below.

The decision to close the College will be made based on the severity of the weather, area road conditions, and campus conditions. The determination to close the College or to cancel or delay classes will be made by the College Chancellor or designee in consultation with necessary officials.

If the College is closed and classes are cancelled, faculty and staff should not report to work. No student, faculty or staff member is expected to jeopardize their personal well-being or safety to attend classes or work if weather conditions are unsafe.

If all classes are not cancelled, individual faculty must notify the Department Chair to announce a class cancellation due to inclement weather. Faculty with campus commitments who are unable to be at work due to inclement weather are responsible for contacting appropriate colleagues and students. Staff members who are unable to report to work due to inclement weather must consult their supervisor and will be required to use a PTO or a day without pay for the absence.

College-wide closing takes precedent over department or course level decisions. When the College is closed and classes are cancelled, no classes or clinical experience will be conducted

Closed for Day

The decision to close the campus due to inclement weather will be made by the Chancellor either the evening before or by 5:30 am the morning of a regular business day. Because of the diverse weather conditions throughout our area and fast moving weather systems cancellations may be made later than the recommended time frame.

Delayed Start

If it appears that inclement weather and road conditions will improve during the day, a delayed start may be announced. Any time classes are delayed, the College will determine an appropriate open time based on weather conditions. Classes before or midway through the announced start time will not be held.

Closed Midday

If weather conditions deteriorate during the day, a decision may be made to close midday. Should the campus close midday, the same procedures for notification apply. In addition, members of the College Administration are responsible for communicating the message to their respective departments in a timely manner.

Evening Classes

The decision for cancelling classes for evening should generally be made by 2:30 pm. For these purposes classes that begin after 4:30 pm are considered evening classes.

Notification

Students, Faculty and Staff will be notified through the College's Emergency Notification System. Individuals will receive notice by at least one of the following methods; a telephone call, text message, and/or email. Individuals are responsible to update and monitor contact information throughout the year to ensure that notification is received.

Announcements

The announcements will be listed on KTIV News Channel 4. Students, staff and faculty can check the college's main telephone number for a voice message indicated any weather decision. The main telephone number is (712) 279-3149 or 1(800) 352-4660 ext 3149.