

## APPLICATION INSTRUCTIONS and COMLE FACT SHEET

A common application form is used by programs listed below, affiliated with COMLE  
(Committee on Medical Laboratory Education).

PROGRAM ADDRESS	START DATES	CONTACT	AFFILIATED COLLEGES	2018-2019 TUITION	FINANCIAL AID
Mercy Medical Center-Sioux City 801 5th Street Sioux City, IA 51101 <a href="http://www.mercysiouxcity.com/medical-laboratory-science-program">http://www.mercysiouxcity.com/medical-laboratory-science-program</a>	August	Mary Smith (712) 279-2371 (712) 279-2052 <a href="mailto:smithmk@mercyhealth.com">smithmk@mercyhealth.com</a>	2,3,4,5,6, 7,9,12	\$7500.00	LF**
Sanford Health USD Medical Center 1305 West 18 <sup>th</sup> Street Sioux Falls, SD 57117-5039 <a href="http://www.sanfordhealth.org/MLSPProgram">http://www.sanfordhealth.org/MLSPProgram</a>	June	Renee Rydell (605) 333-7104 (605) 333-6440 <a href="mailto:Renee.Rydell@SanfordHealth.org">Renee.Rydell@SanfordHealth.org</a>	1,4,6,8,9, 10,11,12	\$8300.00* Includes books	S LF**
St. Luke's College-UnityPoint Health 2800 Pierce Street Sioux City, IA 51104 <a href="http://www.stlukescollege.edu">http://www.stlukescollege.edu</a>	August	Pam Briese (712) 279-3967 (712) 279-3164 <a href="mailto:Pamela.Briese@stlukescollege.edu">Pamela.Briese@stlukescollege.edu</a>	1,2,3,4,5, 6,7,8,9,10, 12,13,14	\$7500.00	S, TR

S = Scholarship L = Loan TR = tuition reimbursement (if hired post completion) \* Includes books LF\*\* = Loan Forgiveness (dependent on staffing needs)

### COLLEGES AND UNIVERSITIES AFFILIATED WITH COMMITTEE ON MEDICAL LABORATORY EDUCATION PROGRAMS

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| <ol style="list-style-type: none"> <li>1. Augustana University, Sioux Falls, SD</li> <li>2. Briar Cliff University, Sioux City, IA</li> <li>3. Dordt College, Sioux Center, IA</li> <li>4. Minnesota State University, Mankato, MN</li> <li>5. Morningside College, Sioux City, IA</li> <li>6. Mount Marty College, Yankton, SD</li> <li>7. North Dakota State University, Fargo, ND</li> </ol> | <ol style="list-style-type: none"> <li>8. Northern State University, Aberdeen, SD</li> <li>9. Northwestern College, Orange City, IA</li> <li>10. Southwest Minnesota State University, Marshall, MN</li> <li>11. University of Sioux Falls, Sioux Falls, SD</li> <li>12. University of South Dakota, Vermillion, SD</li> <li>13. Wartburg College, Waverly, IA</li> <li>14. Wayne State College, Wayne, NE</li> </ol> |
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**Application materials are accepted starting August 1; all applications materials due October 1. References preferred by Oct 1, with final deadline of Oct. 15<sup>th</sup>.**

**Send all application materials to Renee Rydell**, COMLE Coordinator, Sanford Health, at the address above:

- **Official application** – available on program websites; complete, print and sign before mailing.
- A non-refundable **application fee of \$45 payable to COMLE** must accompany the application.
- **Essential Requirements form** – available on this website; mail signed form with application.
- **Resume** – mail with application.
- Official College/University **Transcript(s)** – must have at least 2.80 GPA to be considered.
- **Reference forms (3)** – forms are available on this website for you to deliver to your references, with instructions to complete and send. At least two persons must be your college professors or your college advisor. The third person must be a past or present supervisor/employer. Students who wish to reapply to COMLE programs must submit new application form, application fee, essential requirement form, updated transcript and references.

**Interview:** Granted by director of preferred hospital program after official transcript has been evaluated and applicant deemed eligible for an interview. COMLE reserves the right to limit the number of interviews granted.

**Prerequisites for Admission:**

- Applicants must have a GPA of at least 2.80 to be considered for further evaluation/interview.
- Applicants must complete prerequisite college courses prior to entrance.
- Science coursework must be acceptable towards a major in those fields or in MLS major coursework.
- See academic advisor and/or college/university websites for prerequisite coursework required for the student receiving a degree from an affiliated college/university.
- The student possessing a baccalaureate degree must meet the prerequisite requirements for admission listed in the COMLE program brochure.
- Non-US student applicants without a BS/BA degree must be enrolled in an affiliated college, and have a minimum of 24 semester hours or credits of undergraduate coursework completed within the US at the time of application.
- Non-US applicants with a BS/BA degree completed outside the US, and with all prerequisite coursework completed, will be required to have a minimum of 8 semester hours or credits of relevant science coursework completed in the US at the time of application. Students with foreign degrees must have their transcripts evaluated by an appropriate US agency.
- All students with English as their second language must successfully complete the TOEFL exam or exam deemed accepted by COMLE programs.
- Each non-US applicant must possess the appropriate VISA and documentation allowing them to complete the clinical program. COMLE programs do not provide VISA sponsorship.
- **NOTE:** any exceptions to the admission requirements regarding prerequisites, reference requirements, and ESL students must be approved by COMLE program officials.

**Selection Process:**

- Students are selected using a point system, including application/essay, cumulative GPA, COMLE prerequisite science GPA, completion of prerequisite science courses, overall academic progress, references and interview.
- Additional considerations include students or graduates of academic affiliates, ties to the community or ties to the health system/facility. The applicants will be ranked and matched with a COMLE program until positions are filled.
- **Applications postmarked after October 1** may be considered for remaining openings after all qualified, on time applicants have been matched.

**QUESTIONS:** Contact Renee Rydell, COMLE coordinator

[Renee.Rydell@SanfordHealth.org](mailto:Renee.Rydell@SanfordHealth.org)

Sanford Health USD Medical Center  
1305 West 18<sup>th</sup> Street  
Sioux Falls, SD 57117-5039